Law Offices of Stephen Sutera

UNDERSTANDING — PLANNING — INTEGRITY — PROFESSIONAL — TEAMWORK

DIGITAL ASSET INVENTORY

PASSWORDS, ONLINE ACCOUNTS AND DIGITAL PROPERTY

Electronic Device Access

Device	Location/Name	User Name	Password
Computer – Home #1			
Computer – Home #2			
Computer – Work			
Computer – Laptop			
Tablet #1			
Tablet #2			
Flash/Thumb Drive #1			
Flash/Thumb Drive #2			
Router			
1100101			
	1		
Voice Mail – Work			
Voicemail – Home			
Cellphone #1			
Cellphone #2			
Cellphone #3			
Cell phone #4			
	1	-	
Security System			
Safe/Lockbox #1			
Safe/ Lockbox #1			+
Sale/ LUCKDUX#2			+
			-
			-
	-		

Email Accounts

Provider	Email Address	User Name	Password
Home Email #1			
Home Email #2			
Home Email #3			
Home Email #4			
Work Email			
Google Gmail			
Yahoo Email			
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Medical Accounts

Provider	Website Address	User Name	Password
Health Insurance			
Doctor			
Doctor			
Medical Records			
Medical Records			
Medical Records			
Wellness			
Flex			
HSA			

Financial Software

Software	Website	User Name	Password
Intuit Quicken			
Microsoft Money			
Tax Prep Software			
TurboTax			

Domain Names

Website/Domain Name	Webhost	User Name	Password
Personal			
Business			

Bank & Brokerage Accounts

	Institution Website User Name Password/PIN			
Institution	Website	User Name	Password/PIN	
Checking Accounts	·			
<u></u>				
Savings Accounts				
Brokerage Accounts				
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Retirement Account				
Employer 401K				

Credit Cards

Institution	Website	User Name	Password
American Express			
Mastercard			
Mastercard			
Visa			
Visa			
Discover			
Department/Retail Stores			

Loan & Other Debts

Institution	Website	User Name	Password
Mortgage			
Car Loan			
Student Loans			

Online Billpay/Utilities

Payer	Website	User Name	Password
Electric			
Gas			
Telephone – Home			
Telephone – Cell			
Cable			
Trash			
Water/Sewer			
Internet			

Online Shopping/E-Commerce

Institution	Website	User Name	Password
Amazon			
Ebay			
Craigslist			
PayPal			
I-Tunes			
Google Store			

Loyalty Programs

Name	Website	User Name	Password
Delta			
United			
Southwest			
Hilton Rewards			
Marriot Rewards			
BestBuy Rewards			
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Digital Media Accounts

Provider	Website	User Name	Password
Netflix			
Apple I-Tunes			
Spotify			
Pandora			
YouTube			
Hulu			
Amazon Kindle			
Flickr			
Vimeo			
Shutterfly			

Social Media

Provider	Website	User Name	Password
Facebook			
LinkedIn			
Twitter			
Instagram			
Skype			
SnapChat			
Pinterest			
Flash/Thumb Drive #2			
Router			

Online Storage Electronic Device Access

Name	Website	User Name	Password
Apple ICloud			
Dropbox			
Google Drive			

Other Online Accounts

Other Unine Accounts						
Name	Website	User Name	Password			